



WILLIAMS DATA MANAGEMENT
 1925 EAST VERNON AVENUE
 LOS ANGELES, CALIFORNIA 90058
 TEL 323 234 FILE FAX 323 233-5451
 www.williamsdatamanagement.com

CONTAINER INFORMATION TRANSMITTAL

PLEASE PRINT CLEARLY

ACCOUNT NAME				WDM W/O #				DATE		PAGE		OF	
ACCOUNT NUMBER				CONTACT NAME & PHONE NUMBER									
CONTAINER CODE		ALTERNATE ID		DESCRIPTION									
DATE (FROM)		DATE (TO)		LEVEL 2 (DEPT)		DESTROY (MM/DD/CCYY)		CATEGORY CODE		SEQUENCE (FROM)		SEQUENCE (TO)	
CONTAINER CODE		ALTERNATE ID		DESCRIPTION									
DATE (FROM)		DATE (TO)		LEVEL 2 (DEPT)		DESTROY (MM/DD/CCYY)		CATEGORY CODE		SEQUENCE (FROM)		SEQUENCE (TO)	
CONTAINER CODE		ALTERNATE ID		DESCRIPTION									
DATE (FROM)		DATE (TO)		LEVEL 2 (DEPT)		DESTROY (MM/DD/CCYY)		CATEGORY CODE		SEQUENCE (FROM)		SEQUENCE (TO)	
CONTAINER CODE		ALTERNATE ID		DESCRIPTION									
DATE (FROM)		DATE (TO)		LEVEL 2 (DEPT)		DESTROY (MM/DD/CCYY)		CATEGORY CODE		SEQUENCE (FROM)		SEQUENCE (TO)	
CONTAINER CODE		ALTERNATE ID		DESCRIPTION									
DATE (FROM)		DATE (TO)		LEVEL 2 (DEPT)		DESTROY (MM/DD/CCYY)		CATEGORY CODE		SEQUENCE (FROM)		SEQUENCE (TO)	
CONTAINER CODE		ALTERNATE ID		DESCRIPTION									
DATE (FROM)		DATE (TO)		LEVEL 2 (DEPT)		DESTROY (MM/DD/CCYY)		CATEGORY CODE		SEQUENCE (FROM)		SEQUENCE (TO)	
CONTAINER CODE		ALTERNATE ID		DESCRIPTION									
DATE (FROM)		DATE (TO)		LEVEL 2 (DEPT)		DESTROY (MM/DD/CCYY)		CATEGORY CODE		SEQUENCE (FROM)		SEQUENCE (TO)	
CONTAINER CODE		ALTERNATE ID		DESCRIPTION									
DATE (FROM)		DATE (TO)		LEVEL 2 (DEPT)		DESTROY (MM/DD/CCYY)		CATEGORY CODE		SEQUENCE (FROM)		SEQUENCE (TO)	
CONTAINER CODE		ALTERNATE ID		DESCRIPTION									
DATE (FROM)		DATE (TO)		LEVEL 2 (DEPT)		DESTROY (MM/DD/CCYY)		CATEGORY CODE		SEQUENCE (FROM)		SEQUENCE (TO)	
CONTAINER CODE		ALTERNATE ID		DESCRIPTION									
DATE (FROM)		DATE (TO)		LEVEL 2 (DEPT)		DESTROY (MM/DD/CCYY)		CATEGORY CODE		SEQUENCE (FROM)		SEQUENCE (TO)	

PLEASE SEND WITH CARTONS • PLEASE MAKE COPIES FOR YOUR RECORDS